

Withycombe Raleigh PFTA - MINUTES FOR MEETING 27th June 2018

Present: S Dixon (Chair), A Luxton (Vice Chair), A Kew (Vice Procurement), H Fenner (Governor Rep), L Stortenbeker (Communications and Vice Secretary), S Powley (Headteacher), K Sansom (Health and Safety), E Jones (Staff Rep), C Browning (Vice Treasurer) T Williams (Treasurer), C Wood, H Mewse, R Lapwood,

Apologies: C James (Procurement), M Smith (Staff Rep)

Notes	Action
1. Minutes from Last Meeting	
<ul style="list-style-type: none"> • Agreed funding of £500 relates to decking for the Year 6 outside area - this will be going ahead • £45 has been spent on a new guinea pig run so there's £105 left of the original agreed funding request to be used towards a new hutch as & when needed. Education city - subscription has been renewed. Training for staff will be at the beginning of the academic year as this will have increased impact. • Woodland area - this has now been cleared and is on a rolling contract with County Wide for maintenance • Kit Bags - Now in school • Golden time funds - teacher area aware of these and most is still to be spent <p>Minutes then signed as accurate record.</p>	<p>S Dixon / J Sleigh M Smith</p>
2. Treasurers Report	
<p>Current balance: £8963.74</p> <p>Recently Raised: Sports Day £300 Disco £1172 Bags 2 School £160</p> <p>Committed: £2885 Cheque: £790</p> <p>Leaving £5888.74 in account with the circus funds to still come in.</p>	

Notes	Action
3. Funding Requests	
MTA and Emma Jones - Mini goal for foundation playground £45.99 with no ongoing finance to be committed	Review current goal for size - approved if the current goal is not suitable.
Year 2 - Binka for Sewing project £45.38 with no ongoing finance to be committed	This is a curriculum item and will be funded out of year group budget - if this is all spent that PTFA will fund.
Mike smith - Decking for year 6	This is going ahead but awaiting Quote
Year 6 - Booster Biscuits	Already funded.
Breakfast club - DVD player	Funding request shelved for now pending further ideas/consultation.
4. Debrief on previous events	
Bags 2 School: Raised £160	If to run again: sets of bags need to be made to be given to classes All bags to be collected at the same point New dates will need to be arranged by PTFA
Disco: Raised £1172	New dates will need to be arranged y PTFA
Sports day: Raised £300 (£400 last year) Over 2 venues was a challenge - the MTAs made it work. Over 700 Ice pops sold	Consideration given to the level of funds raised and its viability o be run next year
5. Upcoming events	
<u>Pop-up circus 5th July</u> 5PM and 6.30 Performances 4pm Gates open 45 minute performance Second show gates at 5.15 Krispies, Pimms, Popcorn, Tuck shop, Uniform	Ensure all visitors leave via the foundation gate 2 different stamps for the 2 shows Helpers listed by Shelley
<u>Disco 13th July</u> Beach theme	Mobiles to be held at the KS2 disco CB, HF and HM are available to help set up as SD at Escot
6. AOB	

Notes	Action
<p>Ongoing Funds</p> <p>Panto 2018 Panto 2019 Yr 6 Leavers gifts</p> <p>£5798.56 carry forward</p>	<p>£1600 allocated To be agreed Ongoing funding agreed</p>
<p>Replacement chair</p>	<p>Proposed Amanda and Kirsty to share role 2018/2019 to be voted at AGM</p>
<p>All subsidies allocated from Last year</p>	
<p>PJ's and Popcorn: if we wish to re-run this event then the licence must be renewed</p>	<p>To be discussed at next meeting</p>
<p>In line with GDPR all 'in touch' PTFA members and committee members need to agree to be contacted</p>	<p>HM to email all 'in touch' members regarding staying in touch HM to create form to sign for committee at AGM</p>
<p>7. Date of next meeting</p>	
<p>AGM - 20th September 7.30PM - COMMUNITY ROOM</p>	<p>Room booking confirmed by HM</p>